

NATIONAL CLEANER PRODUCTION CENTER FOUNDATION

NOTICE OF 31ST GENERAL MEETING BEING 24TH ANNUAL GENERAL MEETING

Notice is hereby given that 31st General Meeting being the **24th Annual General meeting of National Cleaner Production Center-Foundation** will be held on **Tuesday, October 27, 2026 at 4:00 P.M.** in Refinery's General Office (MDC-Hall) Morgah-Rawalpindi.

Agenda of meeting will be to consider and approve the following:

Sr.No.	AGENDA ITEM
1.	To approve and sign the minutes of 23 rd Annual General Meeting held on October 31, 2025.
2.	To consider and approve Audited Financial Statements of the Company and Auditor's Report thereon for the year ended June 30, 2026 together with the Directors' Report.
3.	To appoint statutory Auditors of the Company for next financial year ending on June 30, 2027 and fix their remuneration. The present auditors M/s. A. F. Ferguson & Co. Chartered Accountants will stand retired on the conclusion of this meeting and being eligible have offered themselves for re-appointment.
4.	To review operational performance of the Company for the year ended June 30, 2026.
5.	Any other business with the permission of the Chair.

BY THE ORDER OF BOARD


Kashif Ali Makhdoomi
Company Secretary

Post office Refinery,
Morgah, Rawalpindi

October 06, 2026