

# NATIONAL CLEANER PRODUCTION CENTER FOUNDATION

## NOTICE OF 20<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given that **Annual General meeting of National Cleaner Production Center-Foundation** will be held on **Monday, October 31, 2022 at 3:00 P.M.** in Refinery's General Office (MDC Hall) Morgah-Rawalpindi.

Agenda of meeting will be to consider and approve the following:

Sr. No.	AGENDA ITEM
1.	To approve and sign the minutes of 25 <sup>th</sup> Annual General Meeting (Being 6 <sup>th</sup> Extra Ordinary General Meeting, EOGM) held on March 25, 2022.
2.	To consider and approve Audited Financial Statements of the Company and Auditor's Report thereon for the year ended June 30, 2022 together with the Directors' Report.
3.	To appoint statutory Auditors of the Company for next financial year ending on June 30, 2023 and fix their remuneration. The present auditors M/s. A. F. Ferguson & Co. Chartered Accountants will stand retired on the conclusion of this meeting and being eligible have offered themselves for re-appointment.
4.	Any other business with the permission of the Chair.

**BY THE ORDER OF BOARD**

  
**Kashif Ali Makhdoomi**  
**Company Secretary**

Morgah Rawalpindi  
October 11, 2022