

**NATIONAL CLEANER PRODUCTION CENTER FOUNDATION**

**NOTICE OF 17<sup>TH</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that Annual General Meeting of **National Cleaner Production Center Foundation** will be held on Wednesday, 30<sup>th</sup> October, 2019 at 3:00 P.M. in Refinery's General Office (MDC Hall) Morgah, Rawalpindi-Pakistan.

The agenda of meeting will be to consider and approve the following:

Sr.No.	AGENDA ITEM
1.	To confirm "Minutes of 21 <sup>st</sup> General Meeting-(5 <sup>th</sup> EOGM)" held on March 28, 2019.
2.	To receive, consider and approve Audited Financial Statements of Foundation and Auditor's Report thereon for year ended June 30, 2019 together with the Directors' Report.
3.	To appoint statutory Auditors of Foundation for next financial year 2019-20 and fix their remuneration. The present auditors M/s A.F. Ferguson & Co. Chartered Accountants will stand retired on the conclusion of this meeting and being eligible have offered themselves for reappointment.
4.	Any other Business with the permission of Chair.

**BY THE ORDER OF BOARD**



**Khizar Hayat**

**Company Secretary**

Morgah Rawalpindi

8<sup>th</sup> October, 2019